Northfleet Nursery School

Headteacher: Mrs N Singh

140 London Road, Northfleet, Kent DA11 9JS Phone: 01474 533950

office@northfleet-nur.kent.sch.uk www.northfleetnursery.co.uk

"Children are our future and we are dedicated to their success".

Dear Families

15 October 2026

Morning Procedures

Just a reminder to all parents and carers to kindly wait outside the school gates in a queue by 9am, to help us ensure that children can enter school promptly and settle into their classrooms. We aim to open the gates a few minutes early to allow families to make their way onto the school premises in readiness for the start of the school day.

Teaching begins promptly at 9:10am, and we appreciate your support in ensuring that staff can begin the school day with minimal disruption. Any children arriving after 9:10am will need to go to the main school reception, where a member of staff will arrange for them to be taken to their classroom.

Conversations with Staff at Drop-Off

We understand that there may be occasions when you need to share essential information or speak with your child's keyworker. We value open and positive communication with our families and want to ensure that you can approach us.

However, we kindly ask that parents avoid having lengthy conversations with staff at morning drop-off. However, if there is something important that staff need to know about your child that morning, please do share this with us straight away. Your child's wellbeing will always remain our priority.

Keeping conversations brief at the classroom door helps us welcome all children quickly, avoiding delays for families who are waiting and ensures that staff can focus on supporting children as they arrive for their school day.

If you do require a longer discussion with your child's keyworker, we would be grateful if you could have the conversation at the end of the school day or at another mutually convenient time. Alternatively, please contact the office and we will be happy to arrange a suitable time for you to speak to your child's keyworker.

Working Together for a positive start

By arriving on time, joining the queue and keeping conversations at the classroom door brief, we can work together to provide a calm and positive start to the day for all our children.

Thank you, as always, for your understanding and continued support. We appreciate your cooperation in helping us make the start of the school day a welcoming experience for everyone.

Kind Regards

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Mrs N Singh

Headteacher

Kent County Council kent.gov.uk

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